**Requirements and Meetings Required for Membership to the Albuquerque Public Schools Redistricting Committee**

August 11, 2022

The Board of Education will appoint a Redistricting Committee composed of an equal number of representatives from each board member district to review and make recommendations regarding board districts based on information from the 2020 Federal Census.

When appointing the committee, the Board of Education will strive to provide fair and balanced representation of all geographical areas of the district in the redistricting process and create a voting and total membership that strives to reflect the racial, ethnic and gender makeup of the district’s population.

The Redistricting Committee consists of fourteen (14) representatives - seven (7) members and seven (7) alternates, one from each board district, who are residents and electors of the district represented. Each alternate should attend and participate in all meetings and functions of the committee, but may not vote on any question unless the committee member is absent at the time of the vote. All public meetings of the Redistricting Committee shall comply with the Open Meetings Act.

The Redistricting Committee will select a chair and a vice-chair from among its members, will require eight representatives to constitute a quorum for purposes of conducting business and will conduct its meetings generally in accordance with the procedures of the Board of Education. A motion is adopted by an affirmative vote of a majority of members present. For motions to adopt the committee’s final recommendation or recommendations, an affirmative vote of a majority of all voting members is required.

**Criteria of an APS Redistricting Committee Member**

* Active participation on the committee
* No conflicts of interest, e.g., should not have been an elected official or lobbyist within three years, should not be a family member or related to the board member
* Availability to attend committee meetings and select Board of Education meetings
* Knowledge of their community - possible involvement in neighborhood associations, parent organizations or have other related experience/relationships

**Role of APS Redistricting Committee**

* Make recommendations to the Board of Education from the proposed options that are based on the 2020 U.S. Census in addition to any other pertinent information. The committee brings input from the community that may have an impact on the options
* Bring the proposed recommendations with public input to the Board of Education and ensure that redistricting guidelines are met in their districts

**Dates that APS Redistricting Committee Members Must Attend:**

* **Thursday, September 8, Organizational Meeting -**
	+ presentation of redistricting principles and background information and the need to comply with Constitutional principles governing voting rights, population and other related factors
	+ information on the role of the committee, how the committee obtains input from the community, and how committee members provide information to the Board of Education
	+ election of a chair and vice chair
	+ discussion regarding how the committee will rank/vote on the plans to recommend and decide which ones to recommend; decision to be finalized prior to the last committee meeting
	+ an opportunity for the committee to review all the upcoming meeting dates
* **Tuesday, September 13** -
	+ Research and Polling will present initial redistricting options during public meeting, solicit feedback
* **Tuesday, September 27 or Thursday, September 29 -**
	+ Present concepts during public meetings, solicit feedback
* **Thursday, October 13 -**
	+ Present concepts during public meetings, solicit feedback
* **Tuesday, October 25 -**
	+ Present concepts during public meetings, solicit feedback
	+ Vote on recommended plan or plans
* **November 2, 2022, APS Board of Education Meeting -**
	+ Board of Education receives brief overview of the process and recommendations from the Redistricting Committee chair and contractor prior to an in-depth presentation at the November 7 Policy Committee meeting; opportunity for public input at public forum
* **November 7, 2022, APS Policy Committee Meeting -**
	+ Redistricting Committee chair recommends a plan or plans with more detailed descriptions of the plans from the contractor to the Policy Committee after which the Board of Education can begin the board’s in-depth discussion about the recommendations
* **November 16, 2022 Board of Education Meeting –**
	+ Additional Board of Education discussion and public input may occur
* **December 7, 2022 Board of Education Meeting -**
	+ APS Board of Education adopts a plan

**Other Requirements**

Committee members should know that:

* Names of the redistricting committee members will be publicized on the APS website in relation to redistricting information
* No compensation of any type is available for serving on the APS Redistricting Committee
* APS Redistricting Committee activities are to inform the Board of Education for its final decision – the Board of Education may adopt a recommended plan, modify a plan or develop new plans
* The Redistricting Committee will be provided staff support from the district’s contractor, the Board of Education Services Office and the district’s legal counsel to carry out its tasks
* The Redistricting Committee will dissolve after the Board of Education has adopted a final plan