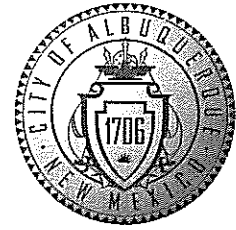


CITY OF ALBUQUERQUE



Planning Department
Office of Neighborhood Coordination
Stephani Winklepleck, Neighborhood Liaison

May 20, 2016

Dear Neighborhood Association Representative:

RE: OFFICE OF NEIGHBORHOOD COORDINATION WORKSHOP – JUNE 18, 2016

As stated in Section 14-8-2-6(F) (11) - RESPONSIBILITIES OF THE CITY it states the following: *“Provide to neighborhood associations workshops on appropriate topics concerning city procedures and actions as well as the effective operation of neighborhood associations; such workshops shall be free for two representatives of each neighborhood and/or homeowner association or coalition, while a fee may be charged to others; fees may be charged for materials.”*

Ten years ago - many neighborhood association representatives have attended various workshops - ranging from our *Land Use and Zoning Workshop* to *Neighborhood Association Patrol Training* that our office presented to associations – back in the day.

With all the retirements and decrease in staffing in the Office of Neighborhood Coordination (ONC) over the past several years – we actually put doing our workshops on “hold” – as it takes a lot of preparation of materials and gathering current information.

As you all are aware that we have a temporary receptionist – *Denise Martinez* who is assisting us with all the everyday office duties and thus we are able to present our first workshop in several years!

FYI – Denise will be sending e-mail messages out to our NA/HOA/Coalition Representatives on information that I feel our neighborhood representatives need to be aware of and she will list in the subject line – “On behalf of Stephani Winklepleck...”

The first new workshop that we will hold is the **“Neighborhood Association Leadership Training 101 2016”** scheduled for **Saturday, June 18, 2016** from **9 a.m. to 12 p.m.** at the **Plaza Del Sol Building, Planning Hearing Room, 600 Second Street NW (FREE parking on the north side of the building)**. Attached you will find a flyer announcing this workshop.

-OVER-

PO Box 1293

Albuquerque

NM 87103

www.cabq.gov

Letter to Neighborhood Representatives

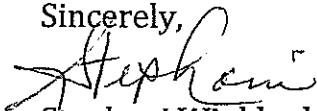
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Please feel free to post this information on your website, print in your newsletters and inform your membership at your next meeting that training is available to anyone. You may register for this workshop by calling our office with the following information: your name, association name, address and phone number to **505-924-3914** -OR- registering with Denise at dxmartinez@cabq.gov on or before **Monday, June 13, 2016 by 5 p.m.** (*so that we have enough handouts available for everyone who attends*).

We look forward to seeing you at our workshop in June!

Sincerely,



Stephani Winklepleck

Neighborhood Liaison

Office of Neighborhood Coordination

PLANNING DEPARTMENT